

# Springfield Hockey Association

## General Meeting Agenda

Monday, February 8, 2016 7:00 – 9:00 PM

**Meeting Location:** Sobeys' Community Room, 977 Golf Links Rd, Ancaster, L9K 1K1 (off the Linc)

**Meeting Chair:** Heather Wende

**Recorder:** Sabrina Kahrim

Start: 7:10pm

### 1.0 Attendance and apologies – Charmaine

Cambridge	Jane McWilliams	Sabrina Kahrim	Heather Wende	Jessana Wartman
Hamilton Hocks	Kylie Banki	Fran Lasowski		
Hespeler Heat	Crystal Johnson			
Waterloo	Bronwyn Fleming	Ruth Hibbard	Janine LaMarre	Shaylene Nancekivell
Hamilton Strikers	Brandon Jolly	Marta Jolly		
St. Catharine's Crush	Alishia Lafrate			
Kitchener Klassics	Sarah Gillies	Shannon Remers		
New Hamburg Narwhales	Amy Moses			

### 2.0 Acceptance of June 2015 meeting minutes – *Motion to accept: Shannon, seconded: Ruth*

### 3.0 Executive Reports

Secretary: Sabrina Kahrim

Treasurer: Fran Lasowski

Match Secretary: Jessana Wartman

Umpiring Chairperson: Marta Jolly

Vice President: Shay Nancekivell

President: Heather Wende

#### **Treasurer: Fran**

I hope everyone has had a great off season and excited to get back after a wonderfully mild winter. Thank you in advance for providing your team fees. Mileage is available per team- please make sure you see Kylie and note your team! Respectfully submitted, Fran.

*Motion to accept: Kylie, seconded: Kristen*

#### **Match Secretary: Jessana**

Hello. Glad everyone was able to make it to the first meeting of the year to get things started. I don't have a lot to report at this time because my position hasn't required much yet, but I'm sure come spring I'm going to be very busy! I'll have a preliminary schedule ready to hand out at our next meeting in April, and hopefully have it ready in advance for teams to look over. If teams are aware in advance of scheduling conflicts because of field availability, the sooner you can let me know the better. Preferably before our next meeting to make things easier. I'm looking forward to another year as match secretary and am excited to get the season started! Respectfully submitted, Jessana Wartman

*Motion to accept: Sarah, seconded: Ruth*

#### **Umpire: Marta**

Hello Everyone. Welcome back to a new year and season. Not much coming from my end at this point. Just wanted to remind you that you are required to have 2 umpires per team. In the past, umpire clinics have been set up in the month of April so try not to wait too long if your team is in need. I look forward to a great season ahead. Respectfully submitted, Marta Jolly

*Motion to accept: Janine, seconded: Shannon*

#### Vice President: Shay

Not much to report. Let me know if you are okay with the meeting places. The next meeting will also be here but the AGM will likely be in Burlington again because of size. Let me know if you have any feedback on for locations. Respectfully submitted Shay

*Motion to accept: Bronwyn, seconded: Christine*

#### Secretary: Sabrina

Welcome back everyone, I'm happy to be doing the secretary role again this year, just a reminder to let me know of any changes for contact info, respectfully submitted by Sabrina

*Motion to accept: Janine, seconded: Sarah*

#### President: Heather

Welcome back ladies. I'm excited to be talking field hockey again and soon be playing it. Let's all hope we have a good spring and summer this year for playing. See you all on the pitch.

Respectfully submitted, Heather Wende, Springfield Field Hockey President 2016

*Motion to accept: Crystal, seconded: Bronwyn*

### **4.0 Club Reports**

#### Cambridge – Jane:

Hello everyone! Cambridge is looking forward to another great year of competition! Thank you to the executive for the work you've already done for the league! Good luck to all!

Respectfully submitted, Jane McWilliams

#### Waterloo – Ruth

The club is involved with the indoor program and is enjoying the activities – there are 12 players participating. We have set the date for your recreational tournament – July 12. More details will follow on that. All the best in the coming season. Respectfully submitted, Ruth Hibbard

#### St. Catharine's Crush – Alicia

Hi Ladies, Good to see everyone. We are excited to welcome our first baby Crush this year! After all these years our team is growing up! Looking forward to getting out on the fields!

Respectfully submitted, Alyshia, St Catharines crush

#### Hamilton Hocks – Fran:

We are still looking for a field for the season, but are hoping to be back on the turf at Bishop Ryan. We know we'll be adding a few new faces and are looking forward to playing with everyone again. Respectfully submitted, Hocks.

#### Hamilton Strikers – Brandon

Good evening all. In our off season we were able to finally put an indoor team together and entered the Western indoor league. We are eager to get the outdoor season underway.

Respectfully Submitted, Hamilton strikers

#### New Hamburg Narwhales – Amy

No official report sent to Sabrina. There is a new person managing/coaching the team. It is one of the moms of one of the players. She is new to this process and just asked for support in helping to figure out what needs to be submitted to the exec.

#### Hespeler Heat – Crystal:

Nothing to report

## Kitchener Klassics – Shannon

Looking forward to another season. Thank you to the executive for all your work before and during the season. See you all on the field soon. Respectfully submitted, Klassics

*Motion to accept all club reports: Kylie, seconded: Jane*

### **5.0 Team Registration**

### **6.0 Meeting Dates and Locations**

**6.1** Wednesday April 6, 2016, location - Ancaster Sobeys

**6.2** Monday June 6, 2016, location - Ancaster Sobeys

**6.3** AGM Tuesday July 19, 2016, location TBD – Shay will try to book Burlington library

### **7.0 Season Schedule**

Start date: Will tentatively be Thurs May 12<sup>th</sup>, similar to last season where one day will be scheduled as a rain date for all teams. This day is scheduled to be June 30<sup>th</sup> since Friday is Canada Day. July 14<sup>th</sup> will be scheduled as the last game day in the season.

### **8.0 Tournaments**

**8.1** Tashina General Memorial Tournament – Charity name “Ganohkwasra”, the potential date for this is May 28, 2016, 10am to 12pm, similar to last year, please provide at least 5 members from each team

**8.2** Ruth Shankland Memorial Tournament – July 16, 2016, the potential location will be Woodside which is the turf field in Waterloo. An FYI is that if we want AKPro to come to the tournament, the city of Kitchener has a by-law that all vendors must pay a \$500 fee to the city to set up a booth. We can voice our concern to the city but we may not get a stick supplier into this event. Ruth will speak to AKPro and Revamp to try to find out more information about this. They do donate \$150 to Springfield every year, so it's possible that the league will not get this money now if they have to pay a fee to the city.

Shay – I will talk to the small businesses center – see what they are doing about this

Ruth – Timeframe of the tournament will have to be 9am to 530pm. We can use a school bell for game start and end times

### **9.0 Finances**

**9.1** League Financial Update: The budget is up for review. I anticipate we will have \$4816.94 to start the season once all outstanding cheques clear. This does not include the bonds, which are valued at \$1269.81 but include 1 team no longer in the league. Based on previous discussions, and adjusted based on last year's finances, we have been operating on the assumption of trying to maintain \$2200 as a float in the account. This gives about \$2600 in surplus we have been trying to work through. This is down slightly from previous seasons.

Based on nine teams in the league, and 18 players on average per team (was the average last year), revenues are anticipated at \$3030. Expenses are similar to previous years. These include accounting for increased mileage uptake and rental costs for the AGM and lesser umpire mileage, though this remains variable year over year. The tournament costs assume the more expensive turf fields in Waterloo, which were previously over \$1500 two years ago. This budget also provides \$100 in ref fees per team, up from the previous \$40, as was recommended in previous meetings to use up part of the surplus. Given no therapists in the past many years, they have not been incorporated into the budget.

If this found acceptable, we will operate at an \$1170 loss on the season. This gives us about \$1450 in excess funds for future seasons, allowing 1-2 more seasons to operate at a loss.

Shannon – is there an option to reduce team reg fees this year? Just personally, it makes it easier for budget planning

Fran – we can't explore it this year because team costs are set this year, but we can do it for next year – we can discuss this change in June meeting

Shay – It's easier for us if we change the end of year fees vs. the beginning as it's easier to budget

Jane – I feel that the beginning fees are easier to budget – whereas end of season is variable – I would rather see ump fees go down at the end of season tournament

Fran – Let's defer the decision to June as we will have a better idea of fees, field costs and roughly what ump costs will be

*Motion to accept: Janine, seconded: Jane*

## **10.0 FHO Update**

**10.1** Discussion of any rule changes – nothing to report.

**10.2** New information: Janine - There was an email about strategic planning put in place. The board applied for a grant, they received the grant and want to use the money to hire a firm to help FHO. This is supposed to be planned for up to 40 years, the reps are meeting with the firm, and they think that this can actually be very beneficially cause of having someone else is in charge, that it will help the structure. I hope that there are some good things coming out of that

**10.3** Update on coaching clinics: A new course called Coaching Education, they've been working for a very long time to get it approved and as of Jan, the course was almost approved. They had a date for the start of the course, eventually should be available to all and would like to train a lot of others. If you are interested, you can contact Anne Dogget, she is the head of that. Right now, it's not a requirement and it's not sport specific. But they are recommending that there are coaches that are certified and have this. They cannot implement a requirement but may do this in the future. Can do this online – or locally – just about anywhere - as for the actual AGM – for new board members, strategic planning will help the board stay on the same page

## **11.0 Reminders**

**11.1** Emergency Action Plans

**11.2** Ensure contact list is accurate

## **12.0 Any Other Business**

**12.1** Continuation of using Google Docs (for team lists/updates, reporting scores, recording cards to players, etc.)

12.1.1 Jessana – this worked well for inputting scores on my end. We will be using it again this year. I will create another one for 2016 and will share with exec. I will check Weds and Fridays, half the teams are already inputting the scores in themselves anyways

**12.2** Green Cards – umpires feel that it is just being used as a simple warning and it did not do well last year as it was decided last year not to track it. Need to change our habits and make others aware of it, you can put another tab with the schedule and can add the names of the players who have green cards in where you put the scores and teams

Jessana – can add it to score card, but it's up to the teams to update, at least let's start tracking it, name or number, some way to identify and then I can go through and put the names in  
Bronwyn – it needs to be tracked and the shirt numbers given to the umpires so that the umpires are aware which players have green cards, also it would be interesting to note the umpire that gave the card to the player as well.

**12.3** Rules: Marta – would like more clarification on allowing lifting – being allowed to play the ball above the head

Janine – Rules are being frozen

Jane – umpires are in training – adding layer of stress, level of disagreeing – trying to encourage the training umpires – so concerned with grey area of interpretation whereas if you just say nothing above the shoulder, then it's easy to assess

Bronwyn – for safety purposes – leave at shoulder height

**12.4** 2016 Umpiring Clinics – Dates? Janine happy to do them prior to April 22<sup>nd</sup>

First 2 weekends in April, or last week in March – Shay to book rooms – or run it out of someone's house, need 5 people to make it worth it, Marta will send out an email to all teams  
Shannon – some are interested

Possible Dates: April 2, 3, 9, 10, March 26, 27, 830 to 330pm – take home exam – shortens the day, half day for re-certs – come in at 11am, \$45 for re-cert, \$60 for full, everyone must print out the rule book as it's not provided

**12.5** FHO – new membership website – works worse than last one – easy to put data for yourself, but difficult as a club contact. If you want to maintain team list, can collect everyone's FHO fee and then enter all online under one – or require them to bring receipt to practice – need to pay club fee through club portal – register yourself and the club at the same time – club fee is \$50 – processing fee - \$2, \$72 plus \$2 for each registration

**13.0 Adjournment:** 8:15pm

*Motion to adjourn: Shannon, Seconded: Sarah*